Project title: “STEAME for Saving Life: Guidelines for developing and implementing Disaster Risk Reduction Education in Elementary School Curriculum”
Project Acronym: STEAME-DRREC
Reference number: 2023-2-CY01-KA210-SCH-000169945
Implementation period: 31 August 2024 – 30 August 2026

PM6 – 2nd Physical Meeting
Kozani, Greece
20 October 2025

Host: Directorate of Primary Education of Kozani (DPEK)
Venue of the meeting: #20΄ Όμιλος Φροντιστηρίων Ρηγάκης
Address: Irinis 10, Kozani 501 00, Greece

Emergency contact numbers: Maria Amoiridou
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AGENDA

Monday, 20 October 2025 Venue: #20΄ Όμιλος Φροντιστηρίων Ρηγάκης		
Time (EEST)	**Action**	**Presenter – Comments**
Arrivals 10:00	**Meeting starts** **Partners participating** P0. Cyprus Mathematical Society (CYMS), CY P1. Competence Center for a Sustainable and Resilient Built Environment Using Smart Technologies S.A. (SURE), GR P2. Cyprus Pedagogical Institute (CPI), CY P3. Directorate of Primary Education of Kozani (DPEK), GR	
10:00 – 10:15	**Welcoming**	Project coordinator Host of the meeting
10:15 – 10:45	**PA1: Project Management (O6)** O6/A1: Coordination of project meetings, minutes of meetings - Management procedures - 3rd Payment to partners (SURE pending) - Transfer money from CPI to DPEK for Teachers presentation Event – June 2026 - Transfer money from CPI to DPEK for March 2026-Presentation during STEAME Conference - PM6 – 2nd Physical Meeting, Kozani, Greece – 20 October 2025 - PM8 – Final Meeting, Paphos-Cyprus, 12-14 March 2026	P0. CYMS (September 2024-August 2026)

10:45 – 11:15	**PA2: Quality Assurance and Project Evaluation** D3. Contingency Plan and Quality Assurance Evaluation report - Evaluation questionnaire for 4th Online meeting (22.09.2025) - Evaluation of completed Deliverables and reports - Evaluation questionnaire for 2nd Physical meeting - Evaluation questionnaires for Teachers training in Kozani and report after the training	P3. DPEK and P0. CYMS (September 2024-August 2026)
11:15 – 11:45	**PA3: Dissemination of Project Results (O5)** D2. Dissemination Plan and Implementation of Results D4. Exploitation Plan - Project's website: steame-life.eu - **DONE** - Dissemination spreadsheet for activities reporting – In **Google Drive** - Need more dissemination activities - Bookmark and roll-up design - **DONE** - Partners can send News or Events related to the project to be added in the website	P0. CYMS (September 2024-August 2026)
11:45 – 12:00	**Coffee Break**	
12:00 – 12:30	**Progress** **PA4: STEAME-DRREC Guidelines for teachers and students' activities for Disaster Risk Reduction Education in Elementary School Curriculum (O1-O2-O4)** **PA4-A1: STEAME-DRREC Guidelines for teachers (O1)** D1. Digital Reference Collection of activities and material developed the last decade	P1. SURE

	- PA4-A1(O1/A1): Analysis of European and Global characteristics in terms of activities and curricula of Elementary Schools relevant to DRR education. (September 2024-February 2025) - **DONE** - PA4-A2(O1/A2): Methodological Guidelines for incorporating STEAME-DRREC activities in curriculum-content instruction. (October 2024-June 2025) - **DONE** **PA4-A2: STEAME-DRREC activities for Elementary School students (O2-O4)** - PA4-A1(O2/A1): Development of STEAME-DRREC activities for Elementary School students (Grades 1st-6th) (November 2024-August 2025) - PA4-A2(O4/A1): Pilot testing, compilation and finalize STEAME-DRREC Guidelines and activities (April 2025-July 2026)	(September 2024-July 2026)
12:30 – 13:00	**PA5: Blueprint Policy Recommendations for National and European Educational Authorities** - PA5-A1: Development of the course PA5-A1(O3/A1): Design modules for teachers' training (November 2024-February 2025) - PA5-A2: Training teachers PA5-A2(O3/A1): Implementation of the teachers' training course (March 2025-May 2026) *** ME1-GR-17-19 March 2025** *** TA1-GR – 21-22 October 2025** ****Kozani – Teacher's presentations and certification awarding – 15-21 June 2026**	P2. CPI and P3. DPEK (November 2024-May 2026)

	*** ME2 – CY – November 2025** *** TA2 – CY – November 2025** ****Cyprus – Teacher's presentations and certification awarding – end of May beginning of June 2026**	
13:00 – 13:30	**Tasks and future planning** - Project's presentations during the European STEAME Academies Conference – 12-16 March 2026, Paphos, Cyprus - Management and Reporting - Dissemination actions by all partners **Future meetings** - 2nd Physical meeting – **20 October 2025** – Kozani, Greece - **DONE** - 5th Online meeting – February 2026 - 3rd Physical-Final meeting – 12-14 March 2026, Paphos, Cyprus - 6th Online meeting – June 2026	P0. CYMS
	To do List – 20 October 2025 update	
	Lunch or Dinner of the consortium will be decided during the meeting	

Project's Google Drive

Project's Website: www.steame-life.eu